

## **MINUTES OF POSH MEETING**

Date of Meeting: 05-12-2024

Time: 02:30 PM to 03:30 PM

Venue: Conference Hall, Divya Jyoti Ayurvedic Medical College

At the onset the chairperson welcomed all the members and briefly highlighted the scope and objectives of the meeting. The following points were discussed:

- The committee noted that no complaint of sexual harassment has been received from any woman employee of various departments in the college
- It was emphasised in order to create awareness and continuous sensitization among the employees it is essential to place banners/ posters defining sexual harassment at prominent places in the campus.
- The committee had discussions at length and following suggestions were made:

A complaint drop must be placed in the office premises

1. Any new faculty appointed in the college must also be sensitised about the existing act on prevention prohibition and redressal of sexual harassment of woman at workplace.
2. They must also be sensitised towards maintaining discipline in the campus.
3. It is desired that do's and don'ts of conduct rules 1964 also to be displayed in the premises.
4. The chairperson thanked to the members for attending the meeting and the members agreed that the committee will meet every six months or earlier as per the need.

Members who attended the meeting:

1. Dr. Smiti
2. Dr. Rajesh Sharma
3. Dr. Rinki Langh

4. Dr. Shaveta

5. Sh. D. D Kaushik